



***New Mexico Hunter Jumper Association***  
***Board of Directors Meeting – Class B Year***  
***September 5, 2017***

**Call to Order:** At 6:04 pm, on September 5, 2017, at Hayashi Japanese Steakhouse, 6321 San Mateo Blvd NE, Albuquerque, NM 87109, the regular monthly meeting of the NMHJA Board of Directors, was called to order by President, Lisa Hooper.

**Board Members Present:** Tamara Evans, Lisa Godin, Lisa Hooper, Brittany Jorgenson, Becky Newmon, Jessica Northington

**Board Members Absent:** Ava Charrlin, Breyanna Lucero, Gina Shufelt,

**Member Guests Present:** none

**Non-Member Guests Present:** none

**Minutes:** Minutes of the August 1, 2017 meeting were reviewed. A motion to approve was made by Becky, seconded by Brittany, and all present were in favor. Minutes will be finalized on letterhead and sent to Board Members, and Sarah Coghlin for posting on the website for the Membership.

**Reports from Officers:**

***The President of the Association, Lisa Hooper***

*Opening Remarks - Welcome*

*Agenda Topics for the Board*

- *Summer Opener 2018* – Met with HIPICO and committed to look at calendar for dates for Santa Fe show(s)
- *Treasurer transition* – Gina emailed Brittany a copy of the Quicken file, they have yet to meet
- *Board Member Attendance/Participation* – As per the Bylaws: “If a Director misses three (3) consecutive meetings of the Board (without seeking or obtaining prior approval for any such absence from the President), the President/Chairman of the Board may, but shall not be required to, remove such Director, with the approval of the a majority vote of the Board at a duly called meeting of the Board.”  
Please make every attempt to attend or obtain prior approval for absences. We depend on each Board Member’s participation!
- *Listing NMHJA shows on HorseShowCentral.com (Pam email)* – Tamara moved and Becky seconded to approve one more year at \$50 if in fact the free listing is not still available. All agreed.

***The Vice President of the Association, Becky Newmon:***

- HIPICO show – They used our jumps, and we can use theirs for any shows we hold there. All except two standards came back in good condition. They are making us new ones. We need to look at dates.

***The Treasurer of the Association, Gina Shufelt (via email):***

- Remember that I am not available for meetings until football season is over and Pete is done coaching.
- My report:
- 1. I previously emailed this after the last meeting but I'm making it part of my report.
- Follow up on the EXPO invoice: I spoke with Pam and yes, the stalls are \$10 per horse/tack per night. Pam does the account of the stalls herself and reports and/or concurs with the EXPO staff. She did mention that if a horse leaves in the evening (like Saturday evening), they do not count that as a night.

- 2. I spoke to Brittany about transitioning to the Treasurer position. I have emailed her a Quickbooks file for her to review and see if it is compatible with her software. We may need to purchase a single user version of Quickbooks Pro.
- 3. Sarah Coghlin is paid up to August for her services.
- 4. UHAUL is paid.
- 5. The website has been renewed.
- 6. Becky purchased some door prizes for the upcoming banquet from SmartPak.
- 7. The account balances are \$31,017 and \$73,080.

***The Secretary of the Association, Lisa Godin***

- Requested July minutes be posted on website and they are
- Requested a link to the most recent newsletter be placed on the website, but still do not see one.
- Still need to purchase credit card reader with chip capability for \$30.00

**Reports from Standing Committees:**

***The Points & Membership Committee Chair, Becky Newmon***

- There are currently 86 members and 84 horses
- All horse show results except NM State Fair have been posted.

***The Rules & By-laws Committee Chair, Jessica Northington***

- Jessica spoke with Leigh Ann Hella regarding donating a Expo NM show and asked that Lisa Hooper contact her directly.
- Jessica is working on the Zone 8 specifications and will get it to Lisa G in a couple of days.

***The Awards Committee Chair, Tamara Evans***

- Tamara reported on prizes
- White Horse Couture donated a brow band for the silent auction
- Pauls donated a bunch of things for prizes for October show
- We got free fly masks for October show also
- We are a little short on Championship prizes, Tamara will put something together from what we have on hand or we can buy enough to get us through the rest of the season.

***The Member of the Association at-Large, Ava Charrlin***

- Ava was not present and there was no report

***The Junior Member Representative, Breyanna Lucero***

- Breyanna was excused absent and had nothing to report:

***Website & Newsletter Update***

- Request again that Sarah create a link to at least the current newsletter on the website.
- Add: The NMHJA Silent Auction committee is accepting donations for the auction at the Annual Banquet to be held on January 6, 2018. Please contact Ava Charrlin at [acharrlin@gmail.com](mailto:acharrlin@gmail.com) if you wish to make a donation or if you would like to help on the committee.
- Add: an alert to members about the impending December 1 USEF microchipping requirement for members to get Zone and National (although not NMHJA) points

**Unfinished Business:**

- *Sponsors* – Sponsorship list continues to be reviewed by Lisa G and Ava and Auction Donors/Sponsorships will be updated accordingly

**New Business:**

- None

**Action Items:**

***Previous Incomplete Action Items:***

- Lisa G will purchase a chip reader for credit card processing.
- Lisa G will follow up with Sarah to have her create a link to the newsletters on the News Flash tab
- Lisa G will review and update Sponsorship list, share with Ava, and have Sarah update Auction Donors/Sponsorships on website and in Newsletter accordingly
- Breyanna will clarify year end award photo inclusion requirements in November and will post the guidelines on the website.
- Lisa H to ask that RMI refrain from sharing the fall videos unless specifically requested.
- Lisa H and Becky will meet with Sparrow and Jimmy of HIPICO to finalize decision on Summer Opener 2018
- Jessica to check Zone 8 specifications for all divisions and compare to ours for syncing.
- Jessica will follow up with Pam about including Legis League classes in future shows
- Gina to complete horse show report and distribute to Board members.
- ALL Board Members to solicit Silent Auction prizes.

***Current Action Items:***

- Lisa H to follow up with Leigh Ann Hella regarding her generous offer to attempt to reduce NMHJA's financial burden to Expo NM by donating the use of the Fairgrounds for one show.
- Gina and Brittany to continue Treasurer transition.
- Lisa G to have Sarah add an alert to members about microchipping in the newsletter
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**Adjournment:** Tamara moved to adjourn the meeting; Brittany seconds the motion. The meeting adjourned at 7:17 pm. The next NMHJA Board meeting is scheduled to be held at 6:00 pm on Tuesday, October 3, 2017 at Hayashi Japanese Steakhouse 6321 San Mateo Blvd, NE 87109 in Albuquerque, New Mexico.

**Attachments:**

- None

***Minutes respectfully prepared and submitted by Lisa Godin***

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