



***New Mexico Hunter Jumper Association***  
***Board of Directors Meeting – Class B Year***  
***May 2, 2017***

**Call to Order:** At 6:00 pm, on May 2, 2017, at Hayashi Japanese Steakhouse, 6321 San Mateo Blvd NE, Albuquerque, NM 87109, the regular monthly meeting of the NMHJA Board of Directors, was called to order by President, Lisa Hooper.

**Board Members Present:** Tamara Evans, Lisa Godin, Lisa Hooper, Becky Newmon, Frannie Twohig, Breyanna Lucero, Jessica Northington

**Board Members Absent:** Brittany Jorgenson, Gina Shufelt

**Member Guests Present:** None

**Non-Member Guests Present:** None

**Minutes:** Minutes of the April, 2017 meeting were reviewed. A motion to approve was made by Frannie seconded by Becky, and all present were in favor. Minutes will be finalized on letterhead and sent to Board Members, and Sarah Coghlin for posting on the website for the Membership.

**Reports from Officers:**

***The President of the Association, Lisa Hooper***

*Opening Remarks - Welcome*

*Agenda Topics for the Board*

- ***Bounced Checks*** – We still have one outstanding NSF check. The Bylaws Committee, along with the Executive Committee created a draft of a policy regarding handling of bounced checks and participation in future events when a member or event participant is not in good standing:  
*'Effective immediately, non-competition related default payments provided to NMHJA will receive a written notification of the debt by a NMHJA representative. The responsible party will have 30 days from the date of the notification to bring the delinquency current using cash or certified funds only. If the account is not brought current within that time period, or prior to the next event (whichever comes first), then the individual in question will not be allowed to participate in future NMHJA events including competitions and/or other NMHJA sanctioned functions until the debt is paid in full. Said individual will also be responsible for a \$25 fee per default transaction (e.g., each time a check is returned NSF) as a result of the default payment; personal checks or otherwise. Competition related default payments will be handled through the United States Equestrian Federation process.'*  
After some discussion and minor changes Breyanna made a motion to approve the policy language as written and revised above, Becky seconded the motion, and the motion carried without dissent.  
Lisa G will ensure that it is posted to the new Policies and Procedures section of the website.
- ***April Show*** –
  - We had 56 horses but those who were there, showed in a lot of classes.
  - Both the entrants from Colorado and Amarillo enjoyed the show and said they would be back.
  - Lisa approved using the big outdoor ring in future shows as long as the racetrack is not operating an event at the same time with horses/activity in the stall area behind the outdoor ring that may risk our horses spooking and endangering our riders. Jessica will check with Pam to see if it will be available for June.
  - Jessica shared some concerns, complaints, and feedback both positive and negative she got from some participants with suggestions for improvement, including:
    - Wrong jumper table posted on the course
    - Excess technicality of hunter courses at lower levels
    - Excess technicality of jumper courses not positive for young horses and riders including:

- Difficult bending lines in lower level jumper courses
  - Jumps not being used stacked in piles in the hunter ring
  - Judging was good
  - No hang ups in rings despite numbers of riders and rounds
- HIPICO meeting – Meeting postponed. HIPICO requested we come up to Santa Fe for the meeting, but there has not been a convenient time that works for both HIPICO and Lisa and Becky who both work full time. We encourage them to come to one of our Board meetings. At this point, the HIPICO 2017 schedule has already been announced so it is questionable whether our suggestions would even be able to be incorporated this year. We hope they are interested in the feedback we have to offer to help make the HIPICO venue the premier horse show destination they wish it to be.
  - Standard banners – Advertising opportunity to sponsor banners on the jumper jump standards for \$50. If Pam wants to send text we can include in the newsletter.

***The Vice President of the Association, Becky Newmon:***

- Nothing to report.

***The Treasurer of the Association, Gina Shufelt (via email):***

- The account balances are \$31,363 and \$73,065 for a total of \$104,428.
- We still are awaiting one outstanding NSF from the banquet and we need to discuss how we want to proceed.
- Gina emailed Sarah the 2014, 2015, and 2016 year end results to post on our website, and she has them posted.
- The horse show report was not completed in time for this meeting but Gina will send out as soon as she completes it.
- 2016 tax returns are still in process and will be completed by May 15

***The Secretary of the Association, Lisa Godin***

- Requested March minutes be posted on website.
- Made updates to Horseshowsonline, adding web link and changing contact to Pam
- Still need to purchase credit card reader with chip capability for \$30.00

**Reports from Standing Committees:**

***The Points & Membership Committee Chair, Becky Newmon***

- USHJA Division changes – Lisa H moved that we change our Division titles to be current with those of the USHJA and that we provide one year end award for the combined Green Division. Becky seconded the motion and all agreed, carrying the motion unanimously.
- Becky reported that we have 72 memberships and 69 horses so far for 2017
- 14 horse show results have been posted.

***The Rules & By-laws Committee Chair, Jessica Northington***

- Drafted policy created regarding bounced checks.
- Jessica is following up with Leigh Ann Hella about her show sponsorship offer and will get details to her.
- Jessica has initiated contact with Legis about involvement in NMHJA shows, and has gotten some information. Lisa H asked her to send the information to Pam Rush and determine if we would be able to do for next show.
- Lisa asked Jessica to check Zone 8 specifications for all divisions and compare to ours for syncing.

***The Awards Committee Chair, Tamara Evans***

- We need a \$500 deposit by June 1<sup>st</sup> for this year's banquet which will be held on January 6, 2018
- Show prizes for this year are covered. Tamara is still shopping for year-end award prizes. Equitation awards should be of similar value to those awarded hunters and jumpers. Monogrammed crop being considered. Coolers likely for others.

### ***The Member of the Association at-Large, Frannie Twohig***

- Frannie continues to solicit items for the Annual Banquet Silent Auction – Greenway, Halo Horses recent contributors. Asks that everyone seek out auction items as they visit show vendors as well as local businesses they may patronize.
- Frannie will send a letter to the Board Members to help with their solicitation
- Becky suggested Ava Charrlin for our new Silent Auction Chair.

### ***The Junior Member Representative, Breyanna Lucero***

- Breyanna sent an email to the Chronicle to clarify photo submission guidelines. She has not had a response yet. She will have Sarah post the guidelines on the website once she does.
- Created a NMHJA Instagram account and linked it to our FB page.
- Will put a link to the newsletter on Insta/FB once the newsletter is posted on our website.
- Will post about Larger Ring and Legis if/when ready to announce
- Frannie and Breyanna will work on posting about our Instagram
- Jessica offered to create a sign for our next show with info on FB, Instagram, Legis?

### ***Website & Newsletter Update***

- Post a link to the newsletter on the website
- Post about Legis membership and classes once arranged
- Announce use of larger ring when it is confirmed it will be used in a show.

### **Unfinished Business:**

- *Sponsors* – Brittany Jorgensen of HomeVestors, paid for Sponsorship of the JR/AM Medal. There are no other new Sponsors to add this month.

### **New Business:**

- None

### **Action Items:**

#### ***Previous Incomplete Action Items:***

- Lisa G will purchase a chip reader for credit card processing.
- Jessica to follow up with Leigh Ann Hella regarding her generous offer to attempt to reduce NMHJA's financial burden to Expo NM by donating the use of the Fairgrounds for one show.
- Lisa G will update Standing Rules with Division changes as identified by Becky.
- Lisa H and Becky will meet with Sparrow if not Guy McElvain with a list of Members concerns and suggestions.
- Breyanna will clarify year end award photo inclusion requirements and will post the guidelines on the website.

#### ***Current Action Items:***

- Gina to ensure tax returns are completed.
- Tamara to pay banquet deposit by June 1
- Becky to invite Ava to begin attending meetings and prepare to assume Silent Auction Chair in August.
- Lisa G will have Sarah post April minutes
- Lisa G will ensure the NSF policy is posted to the new Policies and Procedures section of the website.
- Lisa G to email Pam to get information on Standard Banners advertising opportunity for inclusion in the newsletter.
- Lisa G will send show feedback to Lisa H
- Lisa H to share show feedback with Pam and John
- Lisa H will follow up on remaining NSF check
- Jessica to check Zone 8 specifications for all divisions and compare to ours for syncing.
- Jessica will check with Pam to see if the larger ring will be available for June
- Jessica will follow up with Pam about including Legis League classes in future shows.

**Adjournment:** Frannie moved to adjourn the meeting; Breyanna seconds the motion. The meeting adjourned at 7:45 pm. The next NMHJA Board meeting is scheduled to be held at 6:00 pm on Tuesday, June 6, 2017 at Hayashi Japanese Steakhouse 6321 San Mateo Blvd, NE 87109 in Albuquerque, New Mexico.

**Attachments:**

- none

***Minutes respectfully prepared and submitted by Lisa Godin***

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