



New Mexico Hunter Jumper Association
Board of Directors Meeting – Class B Year
April 4, 2017

Call to Order: At 6:08 pm, on April 4, 2017, at Hayashi Japanese Steakhouse, 6321 San Mateo Blvd NE, Albuquerque, NM 87109, the regular monthly meeting of the NMHJA Board of Directors, was called to order by President, Lisa Hooper.

Board Members Present: Lisa Godin, Lisa Hooper, Brittany Jorgenson, Becky Newmon, Frannie Twohig, Breyanna Lucero, Jessica Northington, Gina Shufelt

Board Members Absent: Tamara Evans

Member Guests Present: None

Non-Member Guests Present: None

Minutes: Minutes of the March, 2017 meeting were reviewed. A motion to approve was made by Becky, seconded by Brittany, and all present were in favor. Minutes will be finalized on letterhead and sent to Board Members, and Sarah Coghlin for posting on the website for the Membership.

Reports from Officers:

The President of the Association, Lisa Hooper

Opening Remarks - Welcome

Agenda Topics for the Board

- *Bounced Checks* – We still have NSF checks outstanding for two members. Checks will not be accepted at the show from these members or anyone with outstanding debt. Discussion over creating a policy regarding participation in future events when a member or event participant is not in good standing. Jessica will create a policy and send to the Board for discussion and approval. Lisa G will ensure that it is posted to the new Policies and Procedures section of the website once approved.
- *April Show* – Pam extends kudos to whoever suggested getting approvals for Colorado members to earn points at NMHJA shows. We already have some entries and may have others. Currently 40 entries altogether, expect 60-70. Lisa will ask Matt Paxton to cover as show vet.
- D&O insurance is renewed and paid.

The Vice President of the Association, Becky Newmon:

- Lisa H and Becky will be meeting with Guy McElvain to discuss how NMHJA and Hipico can work together for advancing involvement and success in HJE sport in NM this Friday. They have a list of concerns and suggestions.

The Treasurer of the Association, Gina Shufelt (via email):

- D&O insurance is renewed and paid
- U-Haul has been paid another 3 months in advance
- NSF still outstanding from two members.
- Provided current credit card to MCM Elegante for staff rooms for each show.
- Received two medal sponsors at \$150 each
- 2016 tax returns are still in process
- Member asked about carrying over 2016 show deposit to attend this April show. Pam ok'd it.
- The account balances currently total \$101,876.00

The Secretary of the Association, Lisa Godin

- Requested February minutes be posted on website.
- Corrected Brittany's name and address on website and in minutes.
- Requested that Sarah add a Policies and Procedures button to the website
- Still need to purchase credit card reader with chip capability for \$30.00
- Still need to make updates to Horseshowsonline.

Reports from Standing Committees:

The Points & Membership Committee Chair, Becky Newmon

- Becky reported that we have 65 memberships and 53 horses so far for 2017
- 9 horse show results have been posted.

The Rules & By-laws Committee Chair, Jessica Northington

- Jessica will create a policy regarding participation in future events when a member or event participant is not in good standing and send to the Board for discussion and approval.
- Jessica checked with Leigh Ann Hella about her show sponsorship offer and is getting details to her.
- Jessica will attempt to contact Legis again about involvement in NMHJA shows.

The Awards Committee Chair, Tamara Evans

- Absent, no report

The Member of the Association at-Large, Frannie Twohig

- Frannie has begun to solicit items for the Annual Banquet Silent Auction
- Frannie announced that she will be leaving the Board and this committee will need a new Chair beginning in August. Lisa G will continue on the committee through the event to aid in the transition.

The Junior Member Representative, Breyanna Lucero

- Chronicle pictures did not go so well this year. There is much confusion over what the size and authorization requirements for inclusion are. Breyanna will attempt to clarify and will post the guidelines on the website.

Website & Newsletter Update

- Sarah had no report

Unfinished Business:

- *Sponsors* - Brittany Jorgensen confirmed that their business, HomeVestors, would like to Sponsor the JR/AM Medal. There are no other new Sponsors to add this month.
- Lisa G still to contact Horseshowcentral.com regarding free advertising for our NMHJA shows on their site. Lisa G will change the contact information from her to Pam Rush, RMI

New Business:

- USHJA has changed the names of some of the divisions. We need to change Pre-Green to Green to be in keeping with them. No new award category is required.
- Discussion around creating a NMHJA Instagram account

Action Items:

Previous Incomplete Action Items:

- Lisa G will purchase a chip reader for credit card processing.
- Lisa G still to contact Horseshowcentral.com regarding free advertising for our NMHJA shows on their site. Lisa G will change the contact information from her to Pam Rush, RMI
- Lisa H will ask Matt Paxton to provide vet services at the April show.
- Jessica will look into Legis League involvement.
- Jessica to follow up with Leigh Ann Hella regarding her generous offer to attempt to reduce NMHJA's financial burden to Expo NM by donating the use of the Fairgrounds for one show.
- Breyanna to post a reminder to renew/join on Facebook.

Current Action Items:

- Becky to identify all Division name (and ?other) changes and provide them to Jessica and Lisa G for updating the Standing Rules.
- Jessica to create a policy regarding participation in future events when a member or event participant has NSF debt and is not in good standing and send to the Board for discussion and approval.
- Lisa G will ensure the NSF policy is posted to the new Policies and Procedures section of the website once approved.
- Lisa G will have Sarah post March minutes
- Lisa G will update Standing Rules with Division changes as identified by Becky.
- Lisa H and Becky will meet with Guy McElvain with a list of Members concerns and suggestions.
- Breyanna will clarify year end award photo inclusion requirements and will post the guidelines on the website.
- Breyanna will look into creating an Instagram account
- ALL Consider who could replace Frannie as Chair of Silent Auction.

Adjournment: Frannie moved to adjourn the meeting; Becky seconds the motion. The meeting adjourned at 7:19 pm. The next NMHJA Board meeting is scheduled to be held at 6:00 pm on Tuesday, May 2, 2017 at Hayashi Japanese Steakhouse 6321 San Mateo Blvd, NE 87109 in Albuquerque, New Mexico.

Attachments:

- none

Minutes respectfully prepared and submitted by Lisa Godin

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