

New Mexico Hunter Jumper Association
Board of Directors Meeting – Class A Year
August 2, 2016

Call to Order: At 6:10 pm, on August 2, 2016, the meeting at Hayashi Japanese Steakhouse, 6321 San Mateo Blvd NE, Albuquerque, NM 87109, was called to order by President, Lisa Hooper.

Board Members Present: Tamara Evans, Lisa Godin, Lisa Hooper, Becky Newmon, Frannie Twohig.

Board Members Absent: Gina Shufelt, Hannah Shotwell

Member Guests Present: None

Non-Member Guests Present: None

Minutes: Minutes of the May/June 2016 meeting were reviewed and corrections were made. A motion to approve with corrections was made by Becky Newmon, seconded by Frannie Twohig, and they were approved by consensus.

Old Business:

None.

Reports from Officers:

The President of the Association, Lisa Hooper

- Lisa reported that the Zone 8 Committee Affiliate Appointment must be a member of the NMHJA Board, and due to time constraints, she submitted herself for the appointment
- Lisa asked about an email received from Laurie Behling about silent auction items she wanted to donate. See Frannie Twohig report for response.
- A check for \$1582.00 is needed for the Management Liability Insurance Policy
- We received an invoice from Research Polling. They have not been paid for their work on the election so need check for \$375.16
- Becky took care of USEF License for Fall Show
- Follow-up on Hiring Contractors (General, Bookkeeping): Gina said she spoke with bookkeepers and they are willing. Treasurer replacement a priority. Discussion ensued around possibilities. Lisa Hooper will follow up with names offered for consideration.
- Additional signatory on bank account still required - Becky will get on account as soon as she and Lisa are able to coordinate their schedules.

The Vice President of the Association, Becky Newmon

- Becky had nothing to report in her capacity as VP

The Treasurer of the Association, Gina Shufelt

- Gina was absent but reported through Becky that the bank account is at approximately \$108,000.

The Secretary of the Association, Lisa Godin

- Necessary corrections were made, and outstanding minutes from January 2016, March 2016, April 2016, and the 2016 Annual Meeting were finalized and approved via email (see May/June 2016 minutes).
- Minutes from January 2016, March 2016, April 2016, and the 2016 Annual Meeting were sent by Lisa to Sarah Coghlin who uploaded them to the website and noted that February and May meetings were cancelled.
- Lisa Godin made a motion to approve and post the October 2015 minutes without the corrections which have been pending. Lisa Hooper seconded the motion and the rest of the Board agreed.
- In an effort to provide timely information to the Board, and Membership, Lisa Godin will make every effort to provide a DRAFT of the minutes to the attending Board Members within one week following the meeting. Those Board members will then have a couple of days to make initial corrections/additions/etc. before the final DRAFT is sent to the rest of the Board within two weeks following the meeting. All Board Members may then be up to date with actions taken/required, etc. well in advance of the next meeting, at which time any additional corrections can be made to the minutes before they are finalized and approved.

Reports from Standing Committees:

The Points & Membership Committee Chair, Becky Newmon

- Becky reported that we currently have about 110 members and about 100 horses.
- The Santa Fe show office requested and received info on how to submit results.
- 21 shows have been posted so far for the year
- Still looking for support staff to perform some of the tasks currently handled by the Points and Membership Chair. Depending on the time of year, it requires about 6-7 hours/month. There was some discussion around who might fill the role. Lisa Godin offered to talk with one member suggested.

The Rules & By-laws Committee Chair, Lisa Hooper

- Nothing to report

The Awards Committee Chair, Tamara Evans

- Tamara announced that the deposit has been made for the banquet hall for our January 7, 2017 Awards Banquet. Cassie is the hotel contact.
- Menu was sent to Lisa and Becky for their input. Cassie will work with the price, tickets will be \$40 or \$45 depending on menu.
- There will be no tickets at the door.
- Prizes – we lost our connection at Dan's Boots and Saddles, but will be able to purchase at association rates through Smartpak, maybe others.
- *Considering:* waffle sheets for series champions, bridle bag for reserve champion, helmet bags for reserve champion in series, sheets instead of coolers?

The Member of the Association at-Large, Frannie Twohig

- Frannie already started receiving silent auction items.
- Laurie Behling donated a set of Hermes wraps, a Hermes face brush, two stuffed animals, and an Irish coin horse pendant.
- Frannie will talk with vendors at Santa Fe to request silent auction items and association pricing
- Frannie will also request updating of board member list on website.

- After discussion with several local trainers at the Summer Opener and Kathy Johnson from IEA, it was decided there was not sufficient interest to pursue establishing IEA teams in NM at this time.

The Website & Newsletter Editor, Sarah Coghlin

- No report

Publicity & Incentives Committee Chair, Juliette Barnett

- Absent, no report.

The Junior Member Representative, Hannah Shotwell

- Absent. Hannah leaves for college at the end of this month and Breyanna Lucero will assume this position at that time.

New Business:

- None to discuss.

Action Items:

Previous Incomplete Action Items:

- Becky to be added to the association's bank account and to be added as a signer on the account.
- Lisa H to get a new credit card.
- Gina to divide up bookkeeper-treasurer duties to facilitate transition
- Gina to get proposal(s) from bookkeeper(s)
- Recognize Candace, Juliette, Jo, and Gina at Banquet

Current Action Items:

- Becky to check with Gina about what bounced checks are for.
- Frannie will request updating of board member list on website.

Adjournment: Lisa Hooper moved to adjourn the meeting; Lisa Godin seconds the motion. The meeting adjourned at 7:37 pm. The next NMHJA Board meeting is scheduled to be held at 6:00 pm on Tuesday, September 6, 2016 at Hayashi Japanese Steakhouse 6321 San Mateo Blvd, NE 87109 in Albuquerque, New Mexico.

Attachments:

1. None.

Minutes respectfully prepared and submitted by Lisa Godin

NMHJA Board of Directors

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