

**New Mexico Hunter Jumper Association**  
**Board of Directors Meeting – Class B Year**  
**December 1, 2015**

**Call to Order:** At 6:02 pm the meeting was called to order by President, Lisa Hooper. The meeting was held at Nexus, 4730 Pan American Freeway in Albuquerque, New Mexico on December 1, 2015.

**Board Members Present:** Candace Cavanaugh, Tamara Evans, Lisa Hooper, Becky Newmon, Josephine Roe, Hannah Shotwell, Gina Shufelt, and Frannie Twohig.

**Board Members Absent:** None.

**Member Guests Present:** Juliette Barnett, Wendy Buckels, Lisa Godin, Phoebe Hire, Meredith Houx-Remiger, Lucy Hunsaker, Charlotte Lamont, Brook Laskey, Isabella Laskey, Bryanna Lucero, Julie Luzicka, Sydney Luzicka, Megan Neth, Jessica Northington, Jenny Paisley, Gail Skinner, Sabrina Skinner, Caroline Stevenson, and Alexandra Vincent.

**Minutes:** Candace motioned to approve the minutes from the previously scheduled board meeting held on November 3, 2015. Frannie seconds the motion. All board members present were in favor. The minutes were approved. Becky motioned to approve the minutes from the Special Board Meeting held on November 7, 2015. Hannah seconds the motion. All board members present were in favor. The minutes were approved.

**Old Business:**

A bonus for the jump boys was discussed for their continued support, commitment, and for doing a great job overall. Gina moved to allow a \$500.00 bonus for Austin Tracy and a \$500.00 bonus for Gary Tracy; Becky seconds the motion. All present were in favor. Motion approved. Gina will mail checks out to them.

**Reports from Officers:**

***The President of the Association, Lisa Hooper***

- Lisa announced there was no response to the allegation response letter.
- Lisa announced that the Rules & By-Laws were finalized. She noted that Sarah had posted the By-Laws, but that the Rules needed posting.
- Lisa brought up the show dates for HIPICO vs. our show dates. Stating that our June show is the best attended. She also stated that the State Fair may cancel their Hunter Jumper portion of their event due to the HIPICO dates. Candace moves to have the NMHJA 2016 show dates as follows: April 8-10, June 3-5, & October 7-9. Frannie seconds the motion. All present were in favor.
- Lisa acknowledged that Juliette Barnett submitted a letter of intent to the board for consideration for the available board position, Publicity and Incentives.
- Lisa acknowledged that Charlotte Lamont submitted a letter of intent to the board for consideration to be included on the ballot for the Presidential position for 2016.

***The Vice President of the Association, Becky Newmon***

- Becky reports that the Membership renewals for 2016 were mailed out last week.
- Becky asked for and collected all board donations for the board tack box silent auction item. Thank you all board members for participating.
- Becky asked if anyone would be interested in volunteering to be the emcee for the banquet. Juliette Barnett expressed interest in doing so.
- Becky asked if anyone would be interested in organizing the Champion pictures for the Chronicle submission; deadline for submission is December 31, 2015. Hannah stated she would be willing to do so. Thank you, Hannah.
- Becky addressed some question regarding minutes posting; stating that we did not have anyone managing the website which resulted in delayed posting of minutes.

***The Treasurer of the Association, Gina Shufelt***

- Gina reports that 2015 has been one of the most successful in recent years for NMHJA. Gina reports that the organization has consistently maintained somewhere around \$120,000 in its accounts
- Gina reports that the taxes are done and she is waiting on an invoice. She adds that the CPA is working on the year end audit now.
- Gina states that Dan's Boot & Saddle has been paid along with the awards, invitations have been paid, and membership envelopes were paid for along with other renewal expenses. Gina adds that the PO Box has been renewed and paid for.

***The Secretary of the Association, Josephine Roe***

- I acknowledged that the Standing Rules had not yet been posted and informed board that they had been emailed on 11/24/2015. I will contact Sarah and ask that she post them as soon as possible.
- In an effort to answer some questions regarding the timeliness of the Standing Rule & By-Law changes, I stated that the process for the revisions began during the November 2014 meeting when USHJA provided a 144 page document with changes. The Board felt that revisions needed to happen to our rules and by-laws in an effort to better align ourselves with the national organization. This can be confirmed by minutes for that month; revisions continued throughout the majority of 2015.

**Reports from Standing Committees:**

***The Points & Membership Committee Chair, Becky Newmon***

- Becky reports that NMHJA pointed and approved 37 shows this year; she added that the points will be finalized on 12/15/2015. She recommended that members review their points.
- She states that membership in 2015 has gone up. Membership is usually around 80-90; membership for 2015 was at 115 showing a nice increase in participation.
- Becky reviewed that membership fees are applied toward the banquet & year-end awards costs/budget.

***The Rules & By-laws Committee Chair, Candace Cavanaugh***

- Candace stated that there are many new rules that go into effect 12/01/2015, however, there are two rules that she feels need particular attention.
- Equine Vaccination Rule GR845, requiring documentation of Flu/Herpes Vaccination on entrance to show grounds; this can and maybe should be sent in with entry forms.

- Drug/Medication Violations Rule GR404 amendment holding all accountable for these violations; owner, trainer, groom, and rider. There was even some discussion about holding Jr. Riders accountable. She stated there was also some discussion about having any type of syringe in the barn area would be a violation; this is being considered and may become part of the rule. The discussion is ongoing.
- Lisa stated that maybe a newsflash could be posted to the website and newsletter. Sarah to post.

***The Awards Committee Chair, Tamara Evans***

- Tamara reports that the invitations to the banquet went out yesterday; banquet date is January 16, 2016. Lisa would like this date posted on the website, Sarah to post.
- Tamara states that all prizes are ordered, except coolers since she is waiting on the finalization of awards.
- Tamara adds that she met with Kim regarding dropping off awards.

***The Member of the Association at-Large, Frannie Twohig***

- Frannie reports that Silent Auction donation items are being collected. She can be reached via email if anyone has any to submit.
- Frannie states that the live link for her email is not working and requested that her phone number be added as well. Hannah states she is having the same problem. Sarah to look into and correct this.

***The Website & Newsletter Editor, Sarah Coghlin***

- Sarah to post Standing Rules to website.
- Sarah to post USHJA rule changes to website and on the newsletter. Possibly look into a news flash type option on the website.
- Sarah to post Banquet date to website and on the newsletter.
- Sarah to correct Frannie & Hannah's email live links and telephone numbers.
- Sarah to post that points have been finalized and would need member review.
- Sarah to post embezzlement statement provided to her by Lisa.

***Publicity & Incentives Committee Chair, Vacant***

- Vacant.

***The Junior Member Representative, Hannah Shotwell***

- Hannah states she will reach out to barns to collect the pictures for the Chronicle.

**New Business:**

- Jenny Paisley proposing "The undersigned members respectfully request a double blind mailed ballot for the election for the 2016 NMHJA Board of Directors and Officers, tallied by a neutral third party". A five page petition was submitted and is attached. Note: a few signatures are found on the list twice, several of the signatures are not original signatures, some were juveniles, and some were not NMHJA members. Jenny states she is submitting the petition since she feels that the current method with Survey Monkey and be manipulated and while she was on the board she stated that she was not allowed to view the results of the elections. Multiple board members that served with her stated that they do not recall her requesting a review of the results. Some discussion was held regarding Survey Monkey/Online vs. paper ballots.
- Alexandra Vincent stated that she wanted it known that she appreciates the Boards efforts and that they do not go unnoticed by all the membership.

- Membership was excused and the board continued the meeting to review letters of intent, proposal to board, and embezzlement allegation finalization.

**Embezzlement Allegation**

- No response to the Boards letter regarding the allegation was received. It was decided that Lisa will draft a statement to be posted in the newsletter.

**Letter of Intent from Juliette Barnett**

- Some discussion was held regarding the submission of Juliette Barnett’s letter requesting the opportunity to serve on the board as the Publicity and Incentive Committee Chair. Since this is not an elected position for the 2016 ballot; appointment can be done. Lisa proposed that she be appointed due to her positive ideas for the position and her experience in fund raising. All board members were in favor of the appointment.
- Lisa will draft a letter, for board approval, informing her of her appointment. All were also in favor of her emceeding the banquet. She will be notified of this as well.

**Letter of Intent from Charlotte Lamont**

- A discussion was held regarding the submission of Charlotte Lamont’s letter requesting that her name be included on the 2016 election ballot as President of the association. The letter of intent was reviewed, along with the associations By-Laws, past board history, qualifications, and intent for leading the association.
  - The decision to place Charlotte Lamont’s name on the ballot for the 2016 election was opened up for a Board vote led by Josephine Roe. Lisa Hooper, the Board President, was recused from voting. Josephine proposed that all in favor of allowing Charlotte Lamont’s name on the 2016 election ballot for the position of President say “Yea” and all those against say “Nay”. By a majority vote of “Nay”, by the remaining seven Board members, it was decided that her name would not be placed on the ballot for the upcoming 2016 election.
- Josephine would draft letter informing Ms. Lamont of the outcome of the vote.

**Proposal to the Board Regarding the Election/Voting Process**

- A discussion was held regarding Jenny’s Proposal to the Board and the current voting process for NMHJA. Survey Monkey had been contacted and it was reported by them that the type of voting we had set up in the past was a unique election poll directly linked to each individual email address and would not be able to be altered by the receiver. However, earlier in the meeting Juliette recommended a company that could handle the election process and remove the board entirely. It was decided that, if the fee was reasonable, we would hire the company to handle the election. It would involve a unique electronic option for those with email addresses and a paper portion uniquely numbered for those without an email address.
  - Becky proposes that an Electronic Polling option be used along with unique paper ballots, to those who do not have an email address on file or for those who have a shared email, be administered by a neutral third party. Candace seconds the motion. All present were in favor.
- Becky would contact the company that Juliette recommended and provide the company with a contact list for our members.

**Action Items:**

***Previous Incomplete Action Items:***

- Becky to be added to the association’s bank account and to be added as a signer on the account.
- Any outstanding Banquet items.

**Current Action Items:**

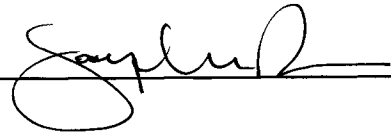
- Hannah to compile & submit champion pictures for the Chronicle.
- Lisa to draft a statement regarding the embezzlement allegation to the membership.
- Lisa to draft & send letter to Jenny Paisley.
- Lisa to draft & send letter to Juliette Barnett.
- Josephine to draft & send letter to Charlotte Lamont.
- Becky to contact the election company & supply them with member contact list.
- Sarah to post Standing Rules on NMHJA's website.
- Sarah to post USHJA rule changes to website and on the newsletter. Possibly look into a news flash type option on the website.
- Sarah to post Banquet date to website and on the newsletter.
- Sarah to correct Frannie & Hannah's email live links and telephone numbers.
- Sarah to post that points have been finalized and would need member review.
- Sarah to post embezzlement statement provided to her by Lisa.

**Adjournment:** Candace moved to adjourn the meeting; Tamara seconds the motion. The meeting adjourned at 9:15 pm. The next NMHJA Board meeting is scheduled to be held at 6:00 pm on January 5, 2016 at Nexus, 4730 Pan American Freeway in Albuquerque, New Mexico.

**Attachments:**

1. J. Barnett Letter of Intent
2. C. Lamont Letter of Intent
3. J. Paisley Petition to the Board
4. J. Paisley Petition Signature Pages
5. J. Barnett Board Response Letter
6. C. Lamont Board Response Letter
7. J. Paisley Board Response Letter

Minutes prepared by Josephine M. Roe



and were approved by the board

on January 5, 2016.

## **NMHJA Board of Directors**

Lisa Z. Hooper, President  
1316 Camino Ecuestre NW  
Albuquerque, NM 87107  
(505) 344-6914  
[lzh210@mindspring.com](mailto:lzh210@mindspring.com)

Becky Newmon, Vice President  
647 Calle De Blas  
Corrales, NM 87048  
(505) 350-4390  
[beckynewmon@yahoo.com](mailto:beckynewmon@yahoo.com)

Gina Shufelt, Treasurer  
5809 Jefferson Street NE  
Albuquerque, NM 87109  
(505) 220-8333  
[ginas@backerworks.com](mailto:ginas@backerworks.com)

Josephine Roe, Secretary  
1211 Sigma Chi Rd NE  
Albuquerque, NM 87106  
(505) 922-6127  
[jovap@comcast.net](mailto:jovap@comcast.net)

Candace Cavanaugh, Rules & By-laws Committee Chair  
1278 Forest Street  
Denver, CO 80220  
(720) 417-8984  
[ccavanaugh2016@gmail.com](mailto:ccavanaugh2016@gmail.com)

Becky Newmon, Points & Membership Committee Chair  
647 Calle De Blas  
Corrales, NM 87048  
(505) 350-4390  
[beckynewmon@yahoo.com](mailto:beckynewmon@yahoo.com)

Frannie Twohig, Member of the Association at-Large  
(505)269-5647  
[franniece44@gmail.com](mailto:franniece44@gmail.com)

Tamara Evans, Awards Committee Chair  
5228 Ridge Rock NW  
Albuquerque, NM 87114  
(505) 980-9914  
[jumpinrhino@juno.com](mailto:jumpinrhino@juno.com)

Sarah Coghlin, Website & Newsletter Editor  
5 Lower Bend Road  
Acheville, NC 28805  
(505) 280-2924  
[sscoghlin@gmail.com](mailto:sscoghlin@gmail.com)

Publicity & Incentives Committee Chair, Vacant

Hannah Shotwell, Junior Member Representative  
[hannah\\_shotwell@yahoo.com](mailto:hannah_shotwell@yahoo.com)  
(505) 228-7618

NMHJA Board Members:

I am interested in running for the available position of Incentives/Publicity.

I would like to help NMHJA with obtaining sponsorships and donations. I think that if we could have some sponsorships from restaurants to provide lunches at the horse shows it would enable barns and trainers to sponsor classes or divisions for year end awards in order to promote their business and possibly alleviate some costs for the association. I would also like to promote our sport more to potential newcomers through our shows, raise more awareness within our horse community to make our shows more accessible to a wider range of equestrians and other breeds, in turn raising attendance at our events.

I have owned and operated many restaurants through which I have done fundraising and marketing for St. Jude's Children's Research Center. My last event that I organized raised \$52,780. I have background in promotions, marketing, advertising and sales. I also have an extensive network of contacts in food service, print, signage and promotional supplies.

Thank you for your consideration,

Juliette Barnett

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TO THE NMHJA BOARD OF DIRECTORS:

I am writing to introduce myself to those who don't know me and to state my reasons for asking to be included on the ballot for the position of President of the Board of Directors.

There are two primary reasons I want to serve the New Mexico Hunter Jumper Association ("NMHJA"). First, I love NMHJA. So much so that I have included the organization in my estate plan. NMHJA and its horse shows provide a platform for both new and experienced riders to enjoy a horse show without expensive travel to another state. NMHJA members get to know one another at the shows and friendships are forged there.

The second reason I want to serve in the position of President is that it is time for a change in the leadership of NMHJA. When I left the Board as President in 2007, I asked Lisa to run for the position of President, and asked the Board to support her. At that time, I had served a number of terms and recognized the need for change from time to time. Lisa Hooper has served in this position for eight years. Being President of NMHJA is a big responsibility and Lisa has done many good things for NMHJA. But it is time for another change.

I have the leadership abilities and past experience to guide the NMHJA Board. I promise to bring an open mind and a constructive outlook to the position. I hope to foster a cohesive environment where the Board and NMHJA members at large can express their ideas and those ideas will be considered with deference. The recent changes to the NMHJA Bylaws, on the eve of this election, signal tension between the Board and the NMHJA membership.

As President, I will ensure that the Board works with horse show management to try to provide a welcoming and pleasant experience for NMHJA exhibitors and their families and friends. At the same time, I will hold horse show management accountable to adhere to New Mexico law and USEF Rules, to protect NMHJA's assets and shield it from potential litigation and liability.

My undergraduate degree is from the University of Virginia, and received my law degree from the College of William and Mary in 1988. I have practiced law here in New Mexico continuously since that time. I am currently employed by Littler Mendelson, P.C.

I would greatly appreciate the opportunity to serve on the Board again. It is time for a change.

Charlotte Lamont





## Josephine Roe

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**From:** Becky Newmon <beckynewmon@yahoo.com>  
**Sent:** Tuesday, November 24, 2015 12:39 PM  
**To:** Candace; Tamara E; Gina S; jovap@comcast.net; hannah\_shotwell@yahoo.com; Frannie  
**Subject:** Fwd: NMHJA Proposal and Petition info

Sent from my iPhone

Begin forwarded message:

**From:** Jenny <ijumpm@aol.com>  
**Date:** November 24, 2015 at 9:37:48 AM MST  
**To:** [lzh210@mindspring.com](mailto:lzh210@mindspring.com)  
**Subject:** NMHJA Proposal and Petition info

Hi

I am proposing for NMHJA elections go back to the mailed out ballots and counting by a third party.

I believe the ballots would be mailed to each individual member, included in the envelope would be an additional return envelope with the members number on it, and the ballot. so once the ballot is removed from the envelope, no one knows how they voted. Numbers would be confirmed and ballots will be counted by a third party who is not on the board.

I feel this is important as there are ways to get around the Survey Monkey system.

I will offer my time and effort to complete this process.

Things necessary to do this project:

A list of Members and their addresses.

Envelopes, stamps, and ballots

The address to send the votes

This is the petition

To the New Mexico Hunter Jumper Board:

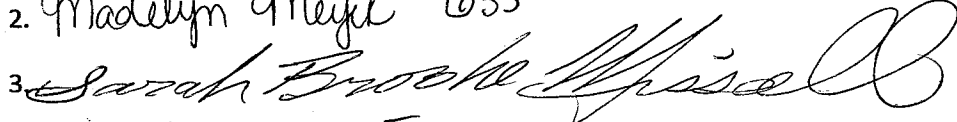
The undersigned Members respectfully request a double blind mailed ballot for the election of the 2016 NMHJA Board of Directors and Officers, tallied by a neutral third party.

Thank you for your consideration of this proposal.

Jenny Paisley  
303-748-8477

To the New Mexico Hunter Jumper Board:

The undersigned Members respectfully request a double blind mailed ballot for the election of the 2016 NMHJA Board of Directors and Officers, tallied by a neutral third party.

1. Jemy Paisley #77
2. Madelyn Meyer #635
3. Sarah Brooke ~~Missall~~  698
4. ~~Missall~~ FILENTR. MISSALL 739
5. J. B. for minor Eleanor Lynn-Mannus 682
6. ~~Forbes~~ 693
7. ~~Forbes~~ 773
8. Eve H Price 660
9. Matthew ~~Price~~ LUZICKA 742
10. ~~Price~~ 491
11. Julie Luzicka
12. Kiana Argenta 711
13. Elaine Taylor 215
14. Casey Clarity 785
15. ~~Casey~~ 163
16. Eve see Epstein 780
17. ~~Forbes~~ McCartney
18. ~~Forbes~~ Volantuff
19. ~~Forbes~~ Laura Simpson 44
20. ~~Forbes~~ Li Muly 146
21. ~~Forbes~~
22. Saffine Skinner 764
23. ~~Forbes~~ S Skinner
- 24.

The undersigned Members respectfully request a double blind mailed ballot for the election of the 2016 NMHJA Board of Directors and Officers, tallied by a neutral third party. Page 2.

25. Wendy D Buckels
26. Jessica Northington Jessica Northington 473
27. Brook Laskey on BEHALF OF ISABELLA LASKEY, A MINOR
28. Sabrina Skinner 764
29. Sydney Lizicka
30. Julie Kuzicki
31. ~~Caroline Latta Skinner~~
32. Jaid Skinner
- 33.
- 34.

To the New Mexico Hunter Jumper Board:

The undersigned Members respectfully request a double blind mailed ballot for the election of the 2016 NMHJA Board of Directors and Officers tallied by a neutral third party.

1. Sarah L. Williams 11
2. Caroline L. Stevenson 9
3. Alexandria Williams 774
4. Blythe Bouza 772
5. ZOE chandler
6. Henrietta HALL 508
7. KENDRA Lyon 771
8. ANNE Wrinkle 769
9. Anaric Veenstra 768

10.

11.

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22.

The undersigned Members respectfully request a double blind mailed ballot for the election of the 2016 NMHJA Board of Directors and Officers ,tallied by a neutral third party. Page 2.

25. Hannah Wiggins 598

26. Aaron Bradley 701

27.

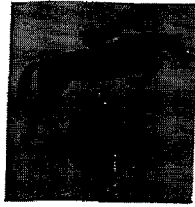
28.

29.

30.

The undersigned Members respectfully request a double blind mailed ballot for the election of the 2016 NMHJA Board of Directors and Officers ,tallied by a neutral third party. Page 2.

25. Amanda Pollack
26. Charlotte Lamont
27. Phoebe Hine
- 28.
- 29.
- 30.



New Mexico Hunter Jumper Association  
P.O. Box 10357  
Albuquerque, NM 87184-0357  
December 12, 2015  
UBH 2

Juliette Barnett  
Professional Member NMHJA  
Renegade Farms  
5228 Ridge Rock NW  
Albuquerque, NM 87114

Dear Juliette Barnett:

Please consider this formal notification of your appointment as Publicity/Incentives Chairperson on the New Mexico Hunter Jumper Association Board of Directors. This appointment is to fill this position for the remainder of the expired term, which is one year from the annual meeting to be held January 2016. This position is slated for a 2017 election cycle, at which time you may seek to continue in this position through the election process. We look forward to working with you and hearing more about your sponsorship ideas.

Welcome to the Board!

Sincerely,

New Mexico Hunter Jumper Association



New Mexico Hunter Jumper Association  
P.O. Box 10357  
Albuquerque, NM 87184-0357  
December 3, 2015

Ms. Charlotte Lamont  
NMHJA Member  
1100 El Alhambra Circle NW  
Los Ranchos De Albuquerque, NM 87107

Dear Ms. Lamont:

On behalf of the New Mexico Hunter Jumper Association Board of Directors, I would like to thank you for once again becoming an NMHJA member in good standing and submitting your letter of intent for the upcoming election and more specifically for the presidential position.

Your letter of intent was reviewed, along with the associations By-laws, and an extensive discussion was held regarding your past board history, qualifications, and intent for leading the association. The decision to place your name on the ballot for the 2016 election was opened up for a Board vote. Lisa Hooper, the Board President, was recused from voting. By a majority vote of the remaining seven Board members, it was decided that your name would not be placed on the ballot for the upcoming election.

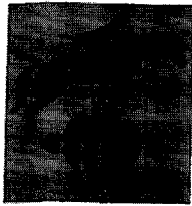
Thank you for your submission and willingness to serve on the NMHJA board.

Sincerely,

Josephine M. Roe  
Secretary  
New Mexico Hunter Jumper Association

Cc: NMHJA Board of Directors





New Mexico Hunter Jumper Association

P.O. Box 10357

Albuquerque, NM 87184-0357

December 12, 2015  
JH

Jenny Paisley

Professional Member NMHJA

Paisley Stables

P.O. Box 2187

Corrales, NM 87048

Dear Jenny Paisley:

This letter is in response to your proposal for New Mexico Hunter Jumper Association elections to go back to mailed paper ballots and counting by a third party. The Board discussed your proposal and the pros and cons of various electronic and paper methods.

Our planned method for the 2016 election was to use a combination of electronic and anonymous paper ballots. The electronic service planned was Survey Monkey Multiple Choice Question where only a single answer choice is allowed and Email Invitation Collector which ensures each respondent can only vote one time per e-mail address, and it keeps track of who has or hasn't responded, but keeps votes anonymous. The anonymous paper ballots would be used for those not having or sharing an e-mail address.

The Board has agreed to pay a third party entity to manage the election through a combination of electronic and paper ballots. We will provide a roster and receive finalized results from them. We also agreed to include this reoccurring expense in our budget. This approach should address your concerns regarding the Board of Director's ability to manipulate the outcome of the elections.

Thank you for your input and attendance at the Board of Directors meeting. Should you have any additional concerns, please do not hesitate to contact us.

Sincerely,

New Mexico Hunter Jumper Association