



New Mexico Hunter Jumper Association
Board of Directors Meeting – Class A Year
December 6, 2016

Call to Order: At 6:04 pm, on December 6, 2016, at Hayashi Japanese Steakhouse, 6321 San Mateo Blvd NE, Albuquerque, NM 87109, the regular monthly meeting of the NMHJA Board of Directors, was called to order by President, Lisa Hooper.

Board Members Present: Tamara Evans, Lisa Godin, Lisa Hooper, Breyanna Lucero, Gina Shufelt, Frannie Twohig.

Board Members Absent: Becky Newmon (written report provided)

Member Guests Present: Jessica Northington

Non-Member Guests Present: None

Minutes: Minutes of the November 1, 2016 meeting were reviewed. A motion to approve was made by Frannie, seconded by Breyanna, and all present were in favor. Minutes will be finalized on letterhead and sent to Board Members, and Sarah Coghlin for posting on the website for the Membership.

Reports from Officers:

The President of the Association, Lisa Hooper

Opening Remarks - Welcome

Agenda Topics for the Board

- *Bounced Checks* –The member owes NMHJA \$498.00 and will also have to pay USEF \$250.00 to be reinstated. Gina is following up to let her know we would like to have her honor her obligation without need for legal action and would be willing to set up a schedule for payments if it would help. She will be given one additional week to respond before counsel will be sought.
- *Elections* – No resumes were received from Members wishing to be added to the ballot except for Jessica Northington who brought hers to this meeting. Gina and Frannie are willing to stay on the Board to help out until replacements can be found. The nominees on the ballot therefore will include Jessica and the three current Directors up for re-election: Becky Newmon, Gina Shufelt, and Frannie Twohig. Members will be instructed to vote for up to 4.
- *Pam Rush Email Review* – See New Business.

The Vice President of the Association, Becky Newmon (via email report below)

- Sarah has agreed to do the elections for us. She hasn't used Survey Monkey before but is confident that she can handle it. Becky told her that she's sure that Betsy would resource her if she has any questions. Becky emailed Betsy a heads up that she may get some questions from Sarah.
- Sarah posted notice about banquet and no tickets at the door.
- Becky received Horse show Approval forms this week for HITS Thermal and Tucson, she sent Sarah an email with those dates to add on our website for approved horse shows.
- Becky renewed the NMHJA PO box this past week and sent Gina the receipt. She also delivered some checks and mail to Gina.

The Treasurer of the Association, Gina Shufelt (via email):

- The 2015 tax returns were filed in a timely manner.
- Refund due to an exhibitor for \$89.00 from prize money earned at October show not yet mailed.
- Year end reports will be available at the Annual meeting.
- Pam mailed \$750 check to EMT but it was not received. Pam paid with her own funds so we need to reimburse her. Original check is considered lost.
- Pam is taking care of clarifying USEF non-member pass through charge.
- Account balances are \$73,047 and \$31,869
- Spoke with Lee Vangilst regarding bookkeeping services. \$42/hour.
- Will prepare for 2016 taxes

The Secretary of the Association, Lisa Godin

- Lisa finalized Bylaws and Rules revisions as approved in the November 1, 2016 Board meeting, and sent electronic PDF copies to each Director and Sarah for posting on the website. Also requested October minutes be posted on website.

Reports from Standing Committees:

The Points & Membership Committee Chair, Becky Newmon

- Our final 2015 membership numbers were: 116 members and 112 horses. This is the highest it has been in a few years.
- Sarah posted the 2017 show dates on our front website page. She also has posted the 2017 membership form.
- Becky gave Tamara membership renewals to be mailed out with the banquet invitations, and these were sent. Becky already has new memberships for next year, however cannot post those until December 16th, the day after she finalizes points. Directors who had them gave their membership forms to Breyanna and their checks to Gina.
- Becky will finish inputting the last few shows this weekend. Please have Sarah include in the next newsletter to check your points by the 15th and to renew memberships. If Breyanna has taken over Facebook please have to do a Facebook post to ask riders to check their points and another reminding people to renew their memberships.

The Rules & By-laws Committee Chair, Lisa Hooper

- Amended Bylaws and Rules were posted on website.

The Awards Committee Chair, Tamara Evans

- Tamara reported that the event will be held in the main ballroom.
- Menu is being modified adding sirloin of beef to the options. A Portobello option was also discussed. Mashed potatoes will be changed to au gratin. Chocolate Mousse Tart and Key Lime will be offered for dessert. Price difference is from \$25 to \$28 and we will have enough to cover it.
- Reminder there will be no tickets at the door will be repeated in Newsletter and on Facebook. Tamara will also call all trainers to make sure they alert their clients to get reservations mailed in a timely manner.
- Becky emailed that she will order the ribbons for the banquet on December 16th when the points are final.
- Becky will be in contact with Tamara this month to see if she needs help with the banquet and will plan on arriving 2-3 hours early to help with her setup. Tamara request help at 3:00.
- Becky also offered to organize door prizes (usually Lisa H is OK spending \$200 on door prizes, but she will also go ask for donations. There are several items left over from last year. Some may be door prizes others may go on silent auction table. They include: 1 pony halter and 3 horse halters with prior year end plates, saddle bag, Ariat boot bag, 2 water bottles, silver photo album,
- Gina will do the program book for the banquet.

The Member of the Association at-Large, Frannie Twohig

- Frannie reported on the status of request for donations and renewed the challenge Lisa G sent last week to all Board members to each secure a Silent Auction donation in addition to the Board Basket we will create.
- Becky emailed about “a few unclaimed prizes last year” and was wondering if they may be good silent auction items. She asked if Tamara has those. Tamara gave one painting to Lisa G and it is being included on this year’s auction again. She gave the list of other items she has to Frannie for her to include in the auction.
- Discussed Board Basket theme for this year. Decided on wine or wine & cheese. Becky offered to put it together if everyone gets her the items. Breyanna offered to contribute wine glasses, Gina will contribute bottle recorker or opener or something, Lisa H will donate wine and others will do either wine or something along the theme.
- Gina offered to bring a Shoofly print to auction.
- Need to request volunteers for Silent Auction help that evening.
- Lisa G asked about the ability to take credit cards for auction payments. She will look into possibility.

The Junior Member Representative, Breyanna Lucero

- Breyanna

Website & Newsletter Update

- Sarah had no report

Unfinished Business:

- *Sponsors on Web Page* - Frannie will need to request silent auction/banquet donors be added to donor lists once all donations are in.
- *Year End Photos* – Breyanna to get reminder notices out for Champion photos for the Chronicle and the Zone

New Business:

- Lisa H reviewed email from Pam regarding management for 2017 and suggested changes. Following discussion:
 - Lisa G moved to retain Rush Management to manage 2017 shows. Frannie seconded and all agreed.
 - Breyanna moved to pay Rush Management an additional \$500, payable 1x/yr at the April show, to cover all the "extra" time throughout the season for various matters that arise. Frannie seconded and all were in favor. This amount is over and above the special reduced rate we pay of \$500/day for Rush Management and \$300/day for Competition Secretary.
 - Lisa H will request mailing list for Prize Lists be reviewed or provided to us for review so that duplicates can be removed (eg. Samurai Stables and Frannie Twohig) and others added as needed (eg. Jessica Northington).
 - Due to a recent Colorado Hunter Jumper Association rule change allowing contiguous state horse shows to be pointed, we will request Pam look into submitting our shows to Colorado for approval in the hopes that we may draw more people from Southern Colorado.
 - Eliminate Pony Eq, Schooling Pony Hunter, and, as long as not needed to retain our “B” rating or to draw members, eliminate Pony Hunter.
 - Due to the recent changes to unrated divisions NMHJA will convert comparable unrated divisions to the new USHJA rated divisions.
 - Establish one height for each equitation age group: 11& under = 2’3”, 12-14 = 3”, 15-17 = 3’3”. Adult Eq will be offered at 2’9” adjacent to the other Eq classes.
 - Rush recommends offering .90m \$300 stake for horses not jumping above 1.10m, and \$300 Low&High CH/AA stake.
 - We will eliminate the series rebate as it is costly and does not appear to motivate attendance.
 - Rush will retain a local helper to be used with restraint.
- Microchipping requirements will begin to take effect next December, 2017 for the 2018 competition year. Microchipping will be mandatory in 2018 to receive points, and mandatory to compete at all in 2019. Members are referred to the USEF website for further details.

Action Items:

Previous Incomplete Action Items:

- Frannie will request that silent auction/banquet donors be added to list of sponsors.
- The Board is still considering applicants for general administrative support.
- Gina will attempt to communicate with the member who bounced checks.
- Lisa G will request that Sarah note that the October show includes the Zone 8 Stirrup Cup Championships.
- Gina to provide Lisa G the online log in and password for the Corporations Bureau
- Lisa G to complete the next Corporate Report after elections

Current Action Items:

- Frannie to solicit volunteers for Silent Auction help the night of the Banquet
- Everyone to help secure auction items
- Everyone to donate to Board wine basket
- Gina to bring a Shoofly print for auction
- Tamara to call all trainers to be sure they realize there will be no banquet tickets sold at the door.
- Lisa G to have Sarah include in the next newsletter to have members check points by the 15th and to renew memberships.
- Lisa Go to look into credit card processing for silent auction.
- Breyanna to do a Facebook post to ask riders to check their points and another reminding people to renew their memberships if she can get access. If not, ask Sarah to post there too.

Adjournment: Tamara moved to adjourn the meeting; Lisa G seconds the motion. The meeting adjourned at 8:45 pm. The next NMHJA Board meeting is scheduled to be held at 6:00 pm on Tuesday, January 3, 2017 at Hayashi Japanese Steakhouse 6321 San Mateo Blvd, NE 87109 in Albuquerque, New Mexico.

Attachments: None

Minutes respectfully prepared and submitted by Lisa Godin

NMHJA Board of Directors

Lisa Z. Hooper, President
1316 Camino Ecuestre NW
Albuquerque, NM 87107
(505) 344-6914
lzh210@mindspring.com

Becky Newmon, Vice President, Points & Membership Committee Chair
647 Calle De Blas
Corrales, NM 87048
(505) 350-4390
beckynewmon@yahoo.com

Lisa Godin, Secretary
8998 Rio Grande Blvd, NW
Los Ranchos, NM 87114
(505) 269-4584
lisa@lisagodin.com

Gina Shufelt, Treasurer
5809 Jefferson Street NE
Albuquerque, NM 87109
(505) 220-8333
ginas@backerworks.com

Tamara Evans, Awards Committee Chair
5228 Ridge Rock NW
Albuquerque, NM 87114
(505) 980-9914
jumpinrhino@juno.com

Breyanna Lucero
(505) 850-3384
breyannaal@gmail.com

Frannie Twohig, Member of the Association at-Large
(505)269-5647
frannie44@gmail.com

NMHJA Support Staff

Sarah Coghlin, Website & Newsletter Editor
5 Lower Bend Road
Acheville, NC 28805
(505) 280-2924
sscoghlin@gmail.com